



**THIRUVANANTHAPURAM REGIONAL COOPERATIVE MILK PRODUCERS' UNION LTD.**

(Affiliated to Kerala Cooperative Milk Marketing Federation Ltd.)

**Head Office: "Ksheera Bhavan", Pattom, Thiruvananthapuram – 695 004.**

*Phone: 0471-2447109, 2446845, 2448057 Fax: 2449567 email: ppm.trcmpu@gmail.com*

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No.175/TRU/P&I/ETP/2024-25

12.12.2024

### EXPRESSION OF INTEREST FOR CONSULTANCY SERVICE

Expression of Interest (EOI) is invited from experienced individuals for providing consultancy service for installation of Effluent Treatment Plant in Bulk Milk Chilling Centers . Please refer to the website [www.milmatrcmpu.com](http://www.milmatrcmpu.com) for further details.

## **LETTER OF INVITATION**

Sir/Madam,

Thiruvananthapuram Regional Cooperative Milk Producers' Union (TRCMPU) invites sealed Expression of Interest (EOI) from experienced individuals for providing consultancy service for the installation of Effluent Treatment Plant in 10 Bulk Milk Chilling Centres under TRCMPU Ltd.

The EOI Document containing the details of qualification criteria, submission requirement, brief objective & scope of work and method of evaluation etc. is enclosed.

The EOI Document is also available on the website [www.milmatrcmpu.com](http://www.milmatrcmpu.com)  
You may submit your responses in sealed envelopes in prescribed format to the undersigned latest by 14.12.2024

**Managing Director**  
**TRCMPU, Ksheera Bhavan**  
**Pattom Palace P.O, Thiruvananthapuram 695004**

Queries if any may be referred in writing to the Managing Director, TRCMPU, at the above mentioned address or E-mail: [trcmpupi@gmail.com](mailto:trcmpupi@gmail.com),  
[trcmpumd@gmail.com](mailto:trcmpumd@gmail.com)

Sl No		Date	Time
1	Publishing Date	13.12.2024	10:00 AM
2	Document Download Start Date	13.12.2024	10:00 AM
3	Document Download End Date	20.12.2024	12:00 PM
4	Bid Submission Start Date	13.12.2024	10:00 AM
5	Bid Submission End Date	20.12.2024	13:00 PM
6	Bid Opening Date	24.12.2024	03:00 PM

Yours faithfully,

Managing Director

## **Venue & Deadline for submission of proposal**

Proposal, in its complete form in all respects as specified in the EOI, must be submitted to TRCMPU at the address specified herein earlier. In exceptional circumstances and at its discretion, TRCMPU may extend the deadline for submission of proposals after issuing an amendment on the TRCMPU website, in such case all rights and obligations of TRCMPU and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

## **Validity of Offer:**

The offer for EOI as per this document shall be valid for a period of three (3) months initially which may be extended further if required by TRCMPU.

**EOI Documents have been hosted on the website [www.trcmpumilma.com](http://www.trcmpumilma.com) and may be downloaded from the website. The bidders are expected to examine all instructions, forms, terms and other details in the EOI document carefully. Failure to furnish complete information as mentioned in the EOI document or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the Bidder's risk and may result in rejection of the proposal.**

## **Qualification Criteria:**

Following will be the minimum pre-qualification criteria. Each eligible applicant should comply all the following pre-qualification criteria. Responses not meeting the minimum pre-qualification criteria will be rejected and will not be evaluated.

The bidder should have the following qualifications

1. Minimum 10 year's experience in Dairy sector.
2. Must be a : Graduate in Electrical/Mechanical/Civil Engineering.
3. The bidder should be a retired hand from Regional Milk Unions or State Cooperative Milk Marketing Federations.

**Scope of work:**

1. He/she shall be able to advise TRCMPU for identification of suitable type of Effluent Treatment Plant for each Bulk Milk Chilling Centres and shall assist in the Tender process.
2. He/she should act as a liasoning officer between TRCMPU and statutory bodies.
3. He/she should monitor the project status and shall update the progress report in time.
4. He/she shall supervise all the activities including civil, electrical, mechanical and civil works related to this project by the contractors.
5. Detailed scope of work will be intimated through the work order.

**Evaluation Criteria and Method of Evaluation:**

- a. Screening of EOIs shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted.
- b. EOI will be evaluated for short listing inter alia based on their past experience of handling similar type of project and presentation / proposal to the selection committee whose decision will be final.
- c. Individuals who qualify as per the eligibility conditions will be provided a brief about the project. The individuals may be required to make a presentation, if required show-casing their proposals.
- d. TRCMPU will take up references and reserves the right to pay due heed to the bidder's performance elsewhere and any past experience from TRCMPU or other unions.
- e. Short listed candidates will be issued Bid Documents and asked to submit their price proposal in a sealed envelope.

**Response:**

1. Bidders must ensure that their Bid response is submitted as per the formats attached with this document. Special comments on the objectives and scope of the service projected in the enquiry may also be submitted along with the offer.
2. Application in sealed cover superscribed, as “EOI for providing consultancy service for installation of Effluent Treatment Plant in Bulk Milk Chilling Centres”.

**Conflict of Interest:**

1. Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of the Bidder to inform TRCMPU, detailing the conflict in writing as an attachment to this Bid.
2. TRCMPU will be the final arbiter in cases of potential conflicts of interest. Failure to notify TRCMPU of any potential conflict of interest will invalidate any verbal or written agreement.
3. A Conflict of Interest is where a person who is involved in the procurement has or may be perceived to have a personal interest in ensuring that a particular Bidder is successful. Actual and potential conflicts of interest must be declared by a firm involved in a Bid process.

**Condition under which EOI is issued:**

The EOI is not an offer and is issued with no commitment. TRCMPU reserves the right to withdraw EOI and vary any part thereof at any stage. TRCMPU further reserves the right to disqualify any bidder, should it be so necessary at any stage.

Managing Director

**FORMATS FOR SUBMISSION:**

**FORMAT – 1  
APPLICANT’S EXPRESSION OF INTEREST**

To,  
Managing Director  
TRCMPU, Ksheera Bhavan  
Pattom, Thiruvananthapuram-695004

**Sub: Submission of Expression of Interest (EOI) for providing consultancy service for installation of Effluent Treatment Plant in Bulk Milk Chilling Centres- : Reg**

Sir,

In response to the Invitation for Expressions of Interest (EOI) published on for the above purpose, I/we would like to express interest to carry out the above proposed task. As instructed, I/we attach 2 sets of the following documents in separately sealed envelopes.

1. Profile Details
2. Experience in related fields
3. Additional information
4. Declaration (Format-2)

Sincerely,  
Signature of the applicant  
[Full name of applicant]  
Stamp.....

Date: Encl.: As above.

**FORMAT-2**  
**DECLARATION**

We hereby confirm that I am interested in competing for providing consultancy service for the construction of installation of Effluent Treatment Plant in Bulk Milk Chilling Centres under TRCMPU Ltd.

All the information provided herewith are genuine and accurate.

Authorized signatory.

Name and Designation:

Date of Signature: